

## Skills

## Certificates

<p>1. Community Agency Liaison            Individuals completing this program of instruction will have the basic skills needed to serve as a community agency liaison involving insurance billing, first aid, hospital ethics and law and general supervision of field personnel.</p>			
Subject	Course	Unit	Completed
HTHTEK 106*	Hospital Ethics and Law	2	
HTHTEK 111	PatientCare Insurance Billing	3	
EDA 9	Emergency Department Assistant/ First Responder	4	
PSYCH 14	Abnormal Psychology	3	
SOC 19	Introduction to Social Services	3	
<b>TOTAL UNITS REQUIRED</b>		15	
*This course has a prerequisite.			

<p>2. Family Counseling            This program is one of several options for the Community Health Worker major. It specifically prepares an individual to work with families and to advise in areas such as child health, family relationships, and nutrition.</p>		
Subject	Course	

# Certificate of Achievement

## 2. Medical Billing Assistant

Students may enter the program with no prior billing experience and build their skills with training offered in this program. The

