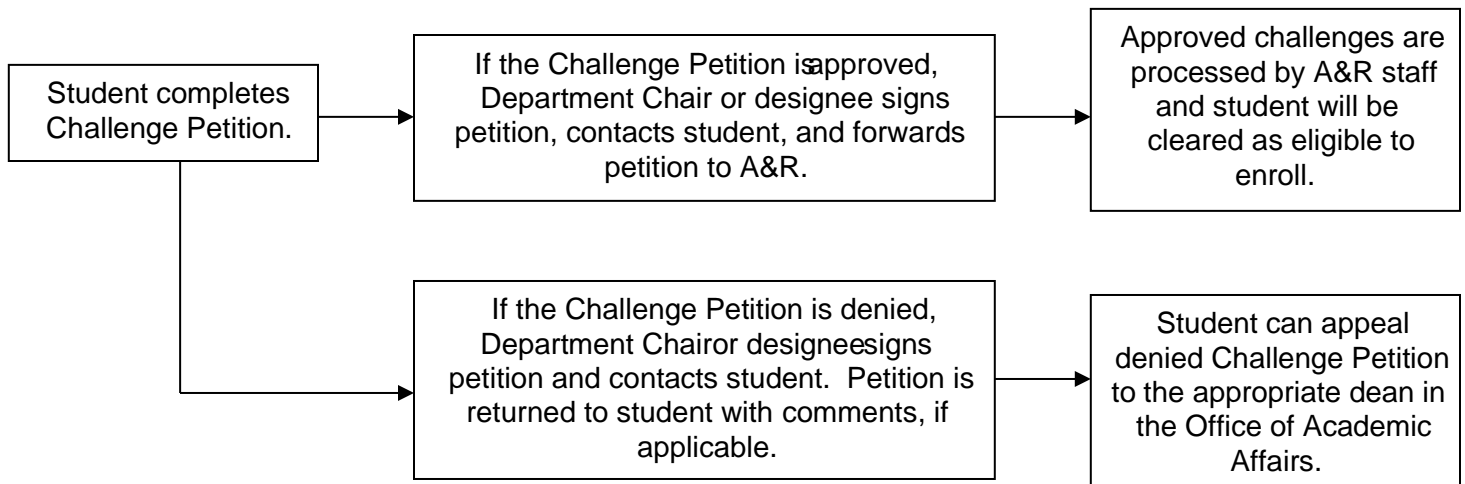


If you complete the prerequisite/corequisite course at East Los Angeles College (the appropriate Department Chair or Vice Chair) submitted to the Department Chair at least ten business days before the start of the session.

1. Student submits Challenge Petition to the Department Chair or designee.
2. Department chair or designee accepts the petition.
3. Department chair or designee dates and signs the petition.
4. Department chair or designee resolves petition.
 - a. If the Challenge Petition is approved, the Department Chair or designee forwards the petition to the Student Affairs Office.
 - b. If the Challenge Petition is denied, the Department Chair or designee returns the Challenge Petition to student. The student may appeal the denied Challenge Petition and his or her appeal will be processed by the Office of Academic Affairs.





STUDENT'S INFORMATION

Last Name

First Name

M.I.

DEPARTMENT'S RESPONSE

Prerequisite/Corequisite Course DENIED: _____

Prerequisite/Corequisite Course APPROVED: _____

If approved, Department Chair notifies student and returns this petition to Admissions & Records for processing.
If denied, Department Chair returns this petition to the student.

Comments:

Department Chair or Designee's Signature

_____/_____/_____
Date

STUDENT'S APPEAL

I wish to appeal the decision of the Department due to the following reasons:

Student's Signature

_____/_____/_____
Date

RESPONSE TO APPEAL

Your request has been Approved Denied

Comments:

Dean's Signature

_____/_____/_____
Date