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serve as an alternate commissioner and thus fulfill the commissioner's duties when necessary.

D. Treasurer: The club treasurer's duties include keeping and maintaining records of the fiscal funds and expenditures of the club. This duty will be performed in conjunction with the oversight and assistance of the club president and faculty advisor. The treasurer also has the duty of coordinating and acquiring materials needed for meetings and other club activities. Furthermore, the treasurer is expected to serve as an alternate commissioner and thus fulfill the commissioner's duties when necessary.

E. COMMISSIONER: The club commissioner's duty is to attend and represent the club at any ASU or similar type meeting, and thus fulfill the responsibilities of a club commissioner as spelled out by ASU Club Charter guidelines. As the acting representative of the club, the commissioner has voting rights/responsibilities at these ASU meetings but is also expected to exhibit and maintain the integrity of the Philosophy Club and its constitution. Further, it is the responsibility of the commissioner to report all relevant activities of the ASU meetings to the faculty advisor(s) and club officers, as well as club members at large. In the event that the commissioner cannot fulfill this duty, it is his/her responsibility to contact in advance both an available alternate commissioner and the faculty advisor to report this absence. Further, in the event that no alternate is available to fulfill the duties of the commissioner, it is the duty of the commissioner to notify in advance the proper ASU representative (e.g., ASU president, vice-president, or supervisor) that the Philosophy Club will not have a representative at the respective meeting. The position of commissioner is open to any student members, however, it is preferred that the duties of club commissioner are fulfilled by the club president as the president is the club's primary representative.

F. ALTERNATE COMMISSIONER(S): The club's alternate commissioner(s)'s duty is to step-in and fulfill the duties of the commissioner if and when the commissioner is unavailable to fulfill his/her duties. The position of alternate commissioner(s) is open to any student members, however, it is preferred that the duties of club commissioner are fulfilled by all of the club officers. This is to insure proper representation ASU meetings per ASU Club Charter guidelines.

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**SECTION 6: REVOCATION AND VACANCIES OF OFFICERS:** All officers and commissioners are to work under the supervision of the faculty advisor(s). Any officer or commissioner failing to complete his/her duty may be voted out of office by a majority of other officers, under the advice and consent of the faculty advisor(s). If such a vote cannot be held, or is inconclusive, then it falls to the faculty advisor(s) to make a decision under the provisions of Article IV, section 4 above. The aim of this provision is to insure and preserve the integrity of the Philosophy Club and its constitution.

## **ARTICLE V**

### **MEETINGS/ACTIVITIES**

**SECTION 1: CLUB MEETINGS:** Club meetings are usually geared around a topic selected by the student members and faculty advisor. They will be primarily informal gatherings where philosophical discussions and investigations can take place. The aim is to provide a

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**SECTION 4: CONSTITUTION AND MINUTES:** A copy of the club's amended constitution must be filed in the Student Activities Office, and/or with ASU, along with a copy of the minutes of the club meeting at which the procedural vote and approval of the amendments occurred. These copies must be filed as soon as reasonably possible.

**ARTICLE VII**

**RATIFICATION**

**SECTION 1. OFFICIAL RATIFICATION:** This constitution shall become effective upon approval of the East Los Angeles College ASU Board.

**CLUB PRESIDENT'S SIGNATURE** \_\_\_\_\_

**CLUB ADVISOR'S SIGNATURE** \_\_\_\_\_